

Office of the Institutional Ethics Committee

All esteemed Faculties/PGs/UGs of PMNM Dental College and Hospital intending to conduct research involving human participants, human biological material or patient data, etc must obtain prior approval from the Institutional Ethics Committee (IEC). The following guidelines must be strictly adhered to:

- 1) The research proposal shall be submitted in the prescribed Institutional Ethics Committee (IEC) format, ensuring that all required sections and ethical aspects are comprehensively addressed.
- 2) The university submission format differs from the prescribed IEC format.
- 3) The submission shall include the main application form, Participant Information Sheet (PIS) in both informed consent (IC) forms in English and Kannada.
- 4) Assent form to be taken for Child Participants.
- 5) For Multi centre Research MOU is needed.
- 6) For sample size calculation formula, parameters, Reference must be added.
- 7) Investigators shall ensure that the protocol is complete, with all required sections duly filled.
- 8) All submissions must be made within the prescribed deadline.
- 9) Only original signatures of guides and co guides are permitted. A minimum of one hard copy shall carry original signatures; additional copies may be photocopies.
- 10) All required documents (main application form, Participant Information Sheet, and consent form) must be attached in a single email. Separate emails for individual forms will not be accepted
- 11) Please verify that all required documents and details are complete before sending the email.
- 12) Investigators shall submit the soft copy via email to iecpmnmdch@gmail.com
- 13) Applicants shall submit three hard copies as prescribed.

B.V.V. Sangha's

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(Recognized by Dental Council of India and Affiliated to RGUHS, Bengaluru)

PMNMDCH INSTITUTIONAL ETHICS COMMITTEE ON HUMAN SUBJECTS RESEARCH

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Registration No: EC/NEW/INST/2025/4996

14) Documents shall be printed on both sides of the page and typed using an appropriate font size in Times New Roman.

15) Upon submission, a unique identification number will be issued to each protocol.

16) All electronic folders shall be named starting with the investigator's name.

17) Investigators are required to present their protocol before the IEC. The presentation schedule will be intimated in advance. Meetings are held bimonthly, usually in the third week and a PPT must be prepared for the presentation.

18) It is hereby mandated that the concerned guide and co guide must be present during the IEC presentation

19) Use photos, diagrams etc in your presentation.

20) All aspects of protocol shall be included in the presentation.

Thank you


**Member Secretary
PMNMDCHIEC**

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